



Paradise Dental Technologies

CREATORS OF THE *MONTANA JACK*® & INNOVATORS OF DENTAL PRODUCT DESIGN

Job Description

Department	Make-Up		
Job Title	Dental Tool Craftsman		
Reports to	Make-Up Supervisor		
To Start \$9.00 per hour	M-Th 6:00am-3:00pm, Fri. 6:00am-12:00pm	Type of position: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time	Hours <u>40</u> / week <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt

GENERAL DESCRIPTION

General Summary of the Position:

Operate a variety of equipment efficiently and safely in the manufacturing of dental instrument points.

Essential functions and responsibilities:

Perform, but not limited to, the following tasks: pressing, bending, leaning, grinding, soldering and all bench operations.
 Operate pneumatic punch presses, pneumatic benders, leaning gigs, grinding wheels in the manufacturing of dental instruments tips.
 Continually inspect product to ensure the highest quality possible throughout manufacturing processes.
 Detect and report defective materials or questionable conditions to the department supervisor.
 Must follow company and OSHA safety procedures and all regulatory policies and procedures.
 Bring problems to the attention of the department supervisor.
 Must maintain the work area and equipment in a clean orderly condition.
 Follow daily procedures and protocols as set forth in job orientations and trainings.
 Meet or exceed daily production requirements.
 Attend meetings and training sessions as requested.
 Perform routine inspection and preventive maintenance on assigned equipment and refer defects or needed repairs to supervisor.
 Must be familiar with the basic machine functions in order to perform the tasks stated above.
 Must be accurate in documentation of production log entries.
 Assist in training of new employees or employees learning new tasks.
 Be willing to accept and receive frequent supervision and assistance with regard to machine set-up.
 Be able and willing to perform all duties, as assigned by supervisor as well as cross train in other areas.
 Must have ability to meet attendance schedule with dependability and consistency.

Job Knowledge, Skills and Abilities:

Must have a good command of the English language, both written and spoken.
 Must be able to read and interpret drawings, specifications, use simple math, and use basic hand held measuring tools.
 Must have ability to understand and carry out written and oral instructions

Success factors/job competencies:

Commitment to the values of PDT-Promotes a safe and inclusive environment that provides for the open exchange of ideas and the virtues of integrity and honesty.
 Collaboration and Teamwork-Supports a positive team environment in which members participate, respect and cooperate with each other to achieve desired results.
 Excellent interpersonal and communication skills-Ability to present and receive information, ideas and concepts in a respectful manner.
 Time management-Ability to organize and manage multiple priorities
 Judgment-Makes sound decisions; bases decisions on fact rather than emotion; analyzes problems skillfully; uses logic to reach solutions.
 Continuous Improvement-Proactively looks for opportunities to improve the way in which work is carried out at an individual or team level.

Physical demands and work environment: The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical demands: While performing the duties of this job, the employee is occasionally required to walk; stand; push/pull; reach. The employee is constantly required to use hands to finger, handle, or feel objects, tools, or controls; use feet to press foot pedals; grasping; sitting; lifting 1-10 lbs. Specific vision abilities required by the job include close vision, distance vision, color vision, depth perception and the ability to adjust focus.

Work environment: The noise level in the work environment is occasionally very noisy.

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WORK EXPERIENCE REQUIREMENTS	
None	
EDUCATION REQUIREMENTS	
High School diploma or GED	